## Southold Standing Committees

#### **Executive Committee**

- Empowered to act on behalf of full board between meetings.
- All actions taken by the Executive Committee in the name of the board should be approved by the full board at the next meeting.
- The Executive Committee is made up of the President, Vice-President, Secretary, Immediate Past President and the Committee Chairs. (Finance and Development Committee / Marketing Committee / Educational Outreach Committee / Strategic Planning Committee)
- Executive Committee also acts as Personnel Committee and Nominating Committee
  - 1. Personnel: Charged with evaluation of staffing structure in matching the needs of the organization. Reviews job Descriptions and responsibilities and makes recommendation for new staffing positions to the board. Also review salaries and staff contract fees.
  - 2. Nomination: Charged with developing new volunteers, board members/executive board and advisory board members.

### **Marketing Committee**

- Charged with generating additions to SDT's major markets:
  - 1. Ticket buyers for all performances
  - 2. Participants in the artistic process
  - 3. Responsible for generating earned income revenue sources
    - Concert tickets sales
    - Program advertising

### **Finance and Development Committee**

- Charged with overseeing implementation of the budget, receiving and reviewing financial reports and other business affairs such as monitoring of the endowment funds and scholarship/financial assistance funding.
- Responsible for all development activity of SDT including overseeing fundraising events, patron drive, corporate contributions, endowment funds, grants, and identifying new revenue sources.

# Southold Standing Committees

#### **Educational Outreach Committee**

- Responsible for researching and implementing programs that increase awareness
  and educate specific groups, especially youth, as to the purpose of Southold and
  the value of dance.
- Charged with developing and implementing a plan to identify and involve members of underserved population groups at all levels of the organization.
- Charged with increasing the pool of talent available to the company.
- The committee will review the relationship between SDT and area dance schools.
- It will be proactive in getting children into dance classes to build the number of dancers involved in Southold.
- Responsible for creating policy for providing financial assistance to dancers and distribution of funds for various scholarships.

## **Strategic Planning Committee**

- Charged with developing a five-year look at the future of Southold Dance Theater.
- Also responsible for by-law revisions, board evaluations, and developing new volunteers, board members/executive board and advisory board members.